

RUNNYMEDE u3a - ANNUAL GENERAL MEETING

Held at Addlestone Community Centre – Thursday 7th November 2024

- 1. Welcome and Apologies** – Pat Kilminster (Chair) welcomed members to the AGM. Apologies had been received from Lorna Walding (Secretary), Michael Webb, Janet Scrace (Publicity).
- 2. Committee** – Pat introduced the committee members who were present to the meeting – Wendy Roberts (Treasurer), Clive Roberts (Assistant Treasurer), Diana Bannister (Membership Secretary), Dodie Shariff (Speakers), Anne Carter (Programme) and Steve Senior (Group Co-ordinator).
- 3. Minutes of 2023 AGM** – The Minutes of the 2023 AGM were proposed by Ann Atkins and seconded by Gill Newbold as being correct.
- 4. Committee Members Standing Down and Election of Committee** – Pat Kilminster (Chair), Lorna Walding (Secretary), Dodie Shariff (Speakers) were standing down. Earlier in the year Lawrence Cox had stood down and been replaced by Steve Senior.

Lorna Walding had agreed to take on the position of Chair (proposed by Dodie seconded by Anne), Pat Kilminster (Speakers) (proposed by Pam Pitcher, seconded by Hazel Painter), Michael Webb (Secretary) (proposed by Wendy Roberts seconded by Diana Bannister), Steve Senior (Group Co-ordinator) (proposed by Pat Kilminster seconded by Pam Pitcher). The post of Vice Chair was vacant at present. (nb at the end of the meeting Pam Pitcher volunteered to take on this post and was proposed by Diana Bannister and seconded by Pat Kilminster. All the above positions were therefore agreed by the meeting. The committee would also include co-opted committee members during the year who would look after the Website, Beacon and help with publicity.

- 5. Treasurer's Report** - The Treasurer began by announcing that we had received a gift of £1500 from Spelthorne u3a which unfortunately at their AGM last year had been unable to form a committee and had therefore had to close. She reiterated that it's a requirement from the charity commission that we have at least a President or Chairperson, secretary and treasurer to be able to function and that is why we are always asking for volunteers. It was also pointed out that if a branch does close then their funds have to be distributed within the charity commission guidelines. The money received from Spelthorne was included in the total income on the accounts. The committee had decided to use that unexpected money to further promote our own u3a to try to increase membership and build our group.

Once again we had a deficit this year and at this rate we have enough in our account to last 4 or 5 years, but at some point we may need to think about increasing annual membership fees which have not been increased for at least the past 7 years.

Other major points to note from the accounts were that Hall hire increased by £1,800, Speakers costs rose slightly (£170) mainly due to a rise in travel costs, capitation costs rose but we have no control over those as this money goes to head office and covers things like our insurance and affiliation costs. Administration costs rose by £500 but this reflects the extra printing costs and promotional items (from the Spelthorne monies) Beacon costs remained the same and we made a slight saving £100 on sundries.

The Treasurer asked if there were any questions, one member asked what Beacon was and it was explained that it is the system on which we hold all our membership and group information and which allows us to communicate with all members. There were no other questions.

The Treasurer's Report was proposed for acceptance by Jenny Girdler and seconded by Pam Pitcher and agreed by the meeting.

- 6. Auditors** – Dauman & Co Ltd were proposed by Linda Haller and seconded by Gill Newbold as the independent examiners and agreed by the meeting.
- 7. AoB** – There were no questions.
- 8. Caroline Thomas** Thanked the committee for their hard work in running the Runnymede u3a and at this point the meeting concluded with tea and biscuits.